**Chapter 12** 

"Make It Fun"

Take Action

Chapter 12 Take Action: Content

- Identify the worst part of your job and the job your team does.
- Brainstorm how to make it better and implement some of the ideas
- Bring in treats for the team. Get the team to bring them in for another department you work with regularly.
- Invest time on Stuffthatworksbooks.com

Chapter 12 Take Action: Action 1

Identify the worst part of your job and the job your team does

#### **ACTION**

Identifying what sucks about your job should be fairly simple. We tend to do this naturally. SO get busy and generate a list.

People are good at pointing out the negatives. Think a few minutes about the part of the job you hate doing. The part you avoid like the plague.

If you need help look at you peers and identify the things they avoid or don't do well. Ask your significant other about what you complain.

#### **EXAMPLES**

- 1. TPS Reports
- 2. Expense Reports
- 3. Weekly Updates
- 4. Balancing check books
- 5. Cleaning store rooms
- 6. Following approval processes
- 7. Irrelevant Emails
- 8. Answering the phone
- 9. Changing the toner cartridge on the printer
- 10. Anything with a deadline

Chapter 12 Take Action: Action 2

Brainstorm how to make it better and implement some of the ideas

#### **ACTION.**

The idea is to try and make the things that bug people at work more fun. There are a host of ways to achieve this.

You can make it a contest and compete to get an undesirable task done.

You can reward those that comply or punish those that don't.

You can turn monumental tasks into team events.

Coffee, Wearing casual clothes and leaving work early are all great motivators

#### **EXAMPLES**

Issue	Solution
Expense Reports Due Friday	First one done gets free Starbucks. Last one has to buy
Approval Processes	The person with the most approvals gets a free lunch
Cleaning Store Room	Make it a lunch outing to get it done Allow jeans that day.
Answering Phones	If we answer all phones within two rings for a week we have a party on Friday
Clearing Emails	Anyone who clears their Email by COB each day this week will get a free drink at team happy hour
Cleaning Fridge	Schedule cleanings and the team member who cleans gets a free coffee on Monday. IF they fail to clean fridge on Friday they have to buy coffee for everyone =else on Monday.
Weekly Updates	Everyone who has them in by Friday at noon can go home an hour early on Friday.

Chapter 12 Take Action: Action 3

Bring in treats for the team. Get the team to bring them in for another department you work with regularly.

#### **ACTION.**

Bringing in treats for your team without provocation is always a great way to make people smile and help the work week progress in a pleasant manner.

It is also fun to get your team into the mode of doing nice things for other departments. If you include other departments it builds community and spreads the joy.

I have challenged other departments to throw a better breakfast than my team can. This led to 12 months of departments competing to provide breakfast for the entire organization.

Give it a try.

#### **EXAMPLES**

Hey Team,

Just a reminder we are bringing in Pizza tomorrow for the customer service department.

This is our annual customer service appreciation celebration for all of their help with customers.

See you there.

Thanks,

Joe

#### **Ideas for Events**

- 1. Breakfast challenge
- 2. Toys for Tots toy collection challenge
- 3. Habitat for humanity
- 4. Food Drives
- 5. Soup Kitchen service
- 6. Appreciation Happy Hours
- 7. Appreciation Donuts
- 8. Thank You Lunches

Chapter 12 Take Action: Action 5

Invest time on Stuffthatworksbooks.com

#### **ACTION.**

This is an easy one.

I believe that each of us can help someone else.

There is so much to know and to experience. You just can not do it on your own. So the best way forward is to share and learn from each other.

Technology makes this so easy today. That is why I built the web site Stuffthatworksbooks.com .

It only reaches its potential if you join in and add the stuff that works that you have found. Please make a contribution today. Help others find the Stuff That Works.

Others have already shared their stuff that works so be sure to check the site often as there is probably something to improve every area of your life.

The community is waiting and growing. I hope you will join in and make a positive difference.

Thank you!

#### **EXAMPLES**

#### **CONTRIBUTE**

It is easy to share your Stuff That Works.

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Then select "Submit an Idea".

Easy!

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